

Field Trips, Excursions and Outdoor Education

The Edmonds School District recognizes that field trips, when used as a teaching strategy integral to the curriculum or to extra-curricular programs, are educationally sound components in the instructional/extra-curricular programs of the schools. Such trips must supplement and enrich classroom-extra-curricular programs by providing learning experiences in an environment beyond the school.

Field trips that take students out of the state or keep students out of the district overnight must be approved in advance by the board. Outdoor education resident school plans will be presented to the board for annual approval. The superintendent has the authority to approve all other field trips.

Type I	Same-Day, In-State Field Trips	* Approval by Principal/Program Manager or Designee
Type II	Overnight or Out-of-State Field Trips	* Approval by Principal/Program And Outdoor Education Programs Manager or Designee * Approval by Board of Directors
Type III	International Travel	* Approval by Principal/Program Manager or Designee * Approval by Board of Directors

The superintendent will develop procedures for the operation of a field trip or an outdoor education activity which will ensure that the safety of the student is protected and that parent permission is obtained before the student leaves the school. Each field trip must be integrated with the curriculum and coordinated with classroom activities that enhance its usefulness. Private vehicles may be used to transport students if approval is obtained in advance from the principal.

No staff member may recruit students for any privately arranged field trip or excursion without board permission.

Legal References

RCW 28A.330.100(5) Additional powers of board
RCW 67.20.020 Contracts for cooperation
WAC 181-87-090 Improper remunerative conduct

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