

## **Admission of Nonresident Students and Interdistrict Transfers**

### **Release of Resident Students**

A student who resides within the boundaries of the district shall be released to 1) attend another school district, or 2) enroll for ancillary services, if any, in another district as specified in parental declaration of intent to provide home-based instruction, provided the other district agrees to accept the student and if:

- A. A financial, educational, safety, or health condition affecting the student would likely be reasonably improved as a result of the transfer, or
- B. Attendance at the school in the nonresident district is more accessible to the parent's/guardian's place of work or to the location of child care, or
- C. There is a special hardship or detrimental condition which would reasonably be ameliorated by the transfer.

### **Acceptance of Nonresident Students**

#### **Application**

Students requesting admission into the District shall be considered in the order of their application to the school with the following exceptions: If a school is open to transfer, students shall be admitted in the following priority order, 1) children of full-time employees of the district will be permitted to enroll at the school to which the employee is assigned or its feeder schools; 2) siblings of students residing in the same household as students currently enrolled at the school; and 3) students with daycare in the service area. A student who resides outside the District may attend a District school under the following conditions:

- A. The district in which the student resides agrees in writing to release the student.
- B. Space is available in the grade level, program, classroom, and building in which the student applicant desires to enroll. For the purposes of this policy space includes, 1) the capacity of the program, classroom and building to accommodate the student as identified by the district or by the building principal, and 2) the capacity of a school to meet the educational needs of the student applicant. Space is not available in schools closed to transfer.
- C. The student does not have a history of convictions for offenses or crimes, a discipline history of violent or disruptive behavior, or gang membership; has not been suspended

or expelled from any school for the possession of a firearm or other dangerous weapon, or for exceptional misconduct.

- D. Acceptance of the student applicant would not result in the district experiencing a financial hardship.

Transportation to the school shall be the responsibility of the student or his/her guardian.

The rules of the Washington Interscholastic Activities Association will be followed concerning athletic eligibility of transferring students.

### **Duration**

Acceptance of a nonresident student under this policy will be on an annual basis. If, at any time during the duration of a transfer, the object of the transfer is either substantially achieved or becomes unobtainable, the District may terminate the transfer agreement. Children of full-time employees admitted under this policy may remain enrolled through completion of their schooling.

### **Students with Disabilities**

For a nonresident student qualifying for special education according to Chapter 392-172 WAC, an interlocal agreement must be developed with the resident district in accordance with Chapter 392-135 WAC. In the case of a currently enrolled student qualifying for special education according to Chapter 392-172 WAC whose family moves outside of the district, the student may be allowed to continue in the Edmonds School District as a nonresident student dependent on program capacity as determined by the Program Manager.

### **Notification**

Applications will be accepted beginning the same date as the opening of intradistrict transfers for the following year. The Superintendent or designee will notify applicants in writing of the acceptance or denial of their applications within 45 calendar days following receipt of the application by the District. Any application not acted on within this period will be deemed denied. A notice of denial shall state the reason or reasons for denial and shall describe the applicant's appeal rights. A notice of acceptance shall state the length of acceptance and any conditions that could cause the acceptance to be terminated.

### **Appeals**

A decision denying release or admission may be appealed to the Board of Directors. Notice of appeal must be submitted to the office of the Superintendent within five (5) business days following receipt of the decision denying admission. The applicant shall be notified in writing of the Board's decision. If the Board rejects the application, the notice shall specify the applicant's appeal rights to the Office of the Superintendent of Public Instruction, as provided by RCW 28A.225.230(3).

The Superintendent is directed to develop and implement procedures and guidelines addressing the elements of this policy.

Adopted: 02.17.76

Edmonds School District

Classification: Essential

Revised: 09.26.77; 11.06.78; 12.04.90; 12.15.92; 11.03.93; 09.04.96; 07.08.03; 11.02.18