

Complaints Concerning Staff or Programs

The Edmonds School District Board of Directors welcomes constructive feedback about district programs and other district responsibilities, but the Board has the legal and ethical responsibility to protect its staff and students from criticism and/or disruption of school programs. The board will not entertain complaints regarding any individual staff member or student in public session of board meetings unless that individual has requested a public hearing.

The district welcomes any questions, comments or concerns that are presented in a professional manner. The district encourages those who have a concern to follow district protocol for processing concerns:

Step 1: Discuss the issue with the teacher or guidance counselor at school, or the appropriate person in a department or program. If not resolved,

Step 2: Discuss the issue with the principal or supervisor. If it is a school-wide concern, this becomes Step 1. If not resolved,

Step 3: Contact the appropriate assistant superintendent's or executive director's office. If not resolved,

Step 4: Contact the Superintendent's Office.

The superintendent will develop procedures to handle complaints concerning staff or programs. Complaints regarding instructional materials should be pursued in the manner provided for in [Policy 2020, Course Design, Selection and Adoption of Instructional Materials](#).

Cross References:

2020 - Course Design, Selection and Adoption of Instructional Materials
4201 and 4201P – Civility

Legal References:

RCW 28A.405.300 Adverse change - in contract status of certificated employee —
Determination of probable cause — Notice — Opportunity for hearing
Chapter 42.30 RCW Open Public Meetings Act

Adoption Date: 11.27.18
Edmonds School District
Classification: Discretionary
Revised Dates: