

- New Request
- Updated Request

EDMONDS SCHOOL DISTRICT NO. 15
PARAEDUCATOR TRANSFER REQUEST FORM

Must be submitted to Human Resources by June 1

Name: _____ Phone #: _____ Date: _____

Current Work Location: _____

Current Classification Level/Program: _____

Check **FIVE** schools or programs you are willing to work at. If you are interested in working in special education, check the appropriate box.

	Special Ed.			Special Ed.
Alderwood Middle	<input type="checkbox"/>	<input type="checkbox"/>	Meadowdale Middle	<input type="checkbox"/>
Beverly Elementary	<input type="checkbox"/>	<input type="checkbox"/>	Meadowdale High	<input type="checkbox"/>
Brier Elementary	<input type="checkbox"/>	<input type="checkbox"/>	Mountlake Terrace Elementary	<input type="checkbox"/>
Brier Terrace Middle	<input type="checkbox"/>	<input type="checkbox"/>	Mountlake Terrace High	<input type="checkbox"/>
Cedar Way Elementary	<input type="checkbox"/>	<input type="checkbox"/>	Oak Heights Elementary	<input type="checkbox"/>
Cedar Valley K-8	<input type="checkbox"/>	<input type="checkbox"/>	Seaview Elementary	<input type="checkbox"/>
Chase Lake Elementary	<input type="checkbox"/>	<input type="checkbox"/>	Scriber Lake High	<input type="checkbox"/>
College Place Elementary	<input type="checkbox"/>	<input type="checkbox"/>	Sherwood Elementary	<input type="checkbox"/>
College Place Middle	<input type="checkbox"/>	<input type="checkbox"/>	Spruce Primary	<input type="checkbox"/>
Edmonds Elementary	<input type="checkbox"/>	<input type="checkbox"/>	Terrace Park	<input type="checkbox"/>
Edmonds Homeschool Res Ctr.	<input type="checkbox"/>	<input type="checkbox"/>	Westgate Elementary	<input type="checkbox"/>
Edmonds-Woodway High	<input type="checkbox"/>	<input type="checkbox"/>	Work Adjustment	<input type="checkbox"/>
Hazelwood Elementary	<input type="checkbox"/>	<input type="checkbox"/>	EEC/Alderwood	<input type="checkbox"/>
Hilltop Elementary	<input type="checkbox"/>	<input type="checkbox"/>	Deaf and Hard of Hearing Program	<input type="checkbox"/>
Lynndale Elementary	<input type="checkbox"/>	<input type="checkbox"/>	Life Skills Program	<input type="checkbox"/>
Lynnwood Elementary	<input type="checkbox"/>	<input type="checkbox"/>	Visually Impaired Program	<input type="checkbox"/>
Lynnwood High	<input type="checkbox"/>	<input type="checkbox"/>	Developmental Kindergarten	<input type="checkbox"/>
Madrona School	<input type="checkbox"/>	<input type="checkbox"/>	Intensive Support	<input type="checkbox"/>
Maplewood Parent Co-op	<input type="checkbox"/>	<input type="checkbox"/>	Emotionally Behavior Disabled	<input type="checkbox"/>
Martha Lake Elementary	<input type="checkbox"/>	<input type="checkbox"/>		
Meadowdale Elementary	<input type="checkbox"/>	<input type="checkbox"/>		

Minimum number of hours willing to work: _____
 ___ Check here for authorization of hiring supervisor to review your personnel file.

Comments: _____

(Signature) _____

Return to Human Resources Division

DISPOSITION
 (Human Resources Use Only)

- Transferred Location: _____
- Request Expired Date: _____
- Other _____

PARAEDUCATOR TRANSFER REQUEST FORM

INSTRUCTIONS: Describe all relevant work experience. Start with your current position, and give major duties, dates of employment, and hours per week.

Current Position/School Location: _____

Major Duties: _____

Date of hire in this position: _____ Hours per week: _____

Previous Position (if applicable): _____

Major Duties: _____

Dates of Employment: _____ to _____ Hours per week: _____

Previous Position (if applicable): _____

Major Duties: _____

Dates of Employment: _____ to _____ Hours per week: _____

Special Skills

Small group instruction and/or 1:1 instruction: (Please describe)

Working with special needs students: (Please describe)

Working with limited English speaking students: (Please describe)

First aid training: ___ Yes Date of Training: _____
 ___ No Willing to enroll in course: ___ Yes ___ No

Other: _____

