



EDMONDS SCHOOL DISTRICT
 20420 68th Avenue West
 Lynnwood, WA 98036-7400

EDMONDS EDUCATION ASSOCIATION
 19105 36th Avenue West, Suite 101
 Lynnwood, WA 98036

**2019-20 USE OF
 NON-STUDENT TIME**

SUMMARY OF NON-STUDENT TIME 2019-20

Contracted Scheduled Non-Student Days

DATE	DAY OF WEEK	PURPOSE	OTHER INFORMATION	I, DB or ER Day
August 28, 2019	Wednesday	Preservice day	Supplemental pay, no leaves*	DB/I
August 29	Thursday	Preservice day	Supplemental pay, no leaves*	DB/I
September 3	Tuesday	Non student day	Supplemental pay, no leaves*	DB/I
September 20	Friday	Early Release	Base contract, leaves apply	ER/I
October 4	Friday	Early Release	Base contract, leaves apply	ER/DB
October 18	Friday	Non student day	Base contract, leaves apply	DB/I
November 8	Friday	Early Release	Base contract, leaves apply	ER/DB
December 20	Friday	Early Release	Base contract, leaves apply	ER/I
January 24, 2020	Friday	Early Release	Base contract, leaves apply	ER/I
January 27	Monday	Non student day	Supplemental pay, no leaves*	I/I
February 14	Friday	Early Release	Base contract, leaves apply	ER/DB
March 13	Friday	Non student day	Base contract, leaves apply	I/DB
April 3	Friday	Early Release	Base contract, leaves apply	ER/I
April 24	Friday	Early Release	Base contract, leaves apply	ER/I
May 8	Friday	Early Release	Base contract, leaves apply	ER/DB
May 22	Friday	Non student day	Supplemental pay, no leaves*	DB/I
June 12	Friday	Early Release	Base contract, leaves apply	ER/DB
June 18 (or last day of school)	Thursday	Early Release	Base contract, leaves apply	ER/I

* If an employee is unable to work a supplemental day, the supervisor will provide make-up opportunities. A one-week prior notification by the employee is required, except for illness or emergency. Make-up opportunities will be scheduled and designed by the supervisor with input by the staff member.

** I = Individual time

DB = District/Building time

*** ER = Early Release for Students

NOTE: All non-student, supplemental days are scheduled from 7:30a.m.-3:00 p.m. for all employees.

During District/Building time on October 18, 2019 and the early release days (Oct. 4, Nov. 8, 2019, Feb 14, May 8, 2020) PE and Music teachers and Librarians can attend district level job alike meetings.