



EDMONDS SCHOOL DISTRICT NO. 15

Administrator Professional Growth Goals PLANNING WORKSHEET

EMPLOYEE: _____ YEAR _____

(You may attach additional pages, if needed, for additional goals.)

The purpose of this memorandum is to document the administrator's professional growth goal planning for 2017 -18 in one or more the following areas: knowledge of, experience in and training in recognizing good professional performance, capabilities and development; administration and management; finance; professional preparation and scholarship; effort toward improvement when needed; interest in pupils, employees, patrons, and subjects taught in school; leadership; the ability and performance of evaluation of personnel; and other categories relevant to the position.

Goal #1 *(Supports District goal #1 and building/program goal to improve student achievement):*

- Indicators of progress toward goal:

- Specific strategies:

Goal #2 *(supports building/program goal):*

- This goal supports building/program goal # _____
- Indicators of progress toward goal:

Specific strategies:

(over, please)

Goal #3 (optional):

- Indicators of progress toward goal:

- Specific strategies:

Goal #4 (optional)

- Indicators of progress toward goal:

Specific strategies:

Employee Name (please print)

Employee Signature

Evaluator Name (please print)

Evaluator Signature

Date of Initial Conference

***Make copy for Evaluator file.
Do not send to HR.***