

# Message from the School Board & Superintendent

Dear Families, Staff and Community:

Welcome to the 2015-16 school year! Last year, we used this calendar to launch our District's Strategic Direction. Throughout this year we will be keeping you apprised of this important work. Our focus remains steadfast – "Each Student Learning, Every Day!" You play an important role in that occurring. Please take time to review the contents of this calendar and handbook. Our best to you and your family for a strong and learning-filled school year for each student!

## Superintendent's Monthly Roundtable: Listen Live!

Superintendent Nick Brossoit holds monthly, noon to 1:00 p.m. opportunities to engage in learning more and asking questions about important issues and topics. This year, the topics will center around the kickoff of the District's Strategic Direction. We encourage you to attend or please listen in and ask questions as we live stream each presentation online.

For the schedule and link to the live stream, please visit [www.edmonds.wednet.edu/roundtable](http://www.edmonds.wednet.edu/roundtable).



**Native River Salmon**, Daniel Pilat  
Age 10, Lynndale Elementary



**Diana White**  
Director District 5  
Board President



**Gary Noble**  
Director District 3  
Board Member



**Kory DeMun**  
Director District 1  
Vice President



**Ann McMurray**  
Director District 2  
Board Member



**April Nowak**  
Director District 4  
Legislative  
Representative



**Dr. Nick Brossoit**  
Superintendent and  
Board Secretary

## Edmonds School District Board of Directors

Comprising five director districts, the Board of Directors conducts the business of the Edmonds School District. The board meets alternate Tuesdays at 6:30 p.m. in the Board Room at the Educational Services Center, 20420 68th Ave. W., Lynnwood. Study sessions, at which the board does not vote on matters, are held as needed on alternate Tuesdays at 6 p.m.

# 2015-16 Parent Handbook

## Process to Address Your Concerns

Despite our best efforts, there will be a time when something in the Edmonds School District doesn't work for you – a time when you question why something was done, or not done. When you find yourself in this situation, we ask that you work together with us by following the steps below as established by our School Board.

- Step 1: Discuss the issue with the teacher or a guidance counselor at school, or the appropriate person in a department or program.
- Step 2: Discuss the issue with the principal. If it is a schoolwide concern, this becomes Step 1.
- Step 3: Contact the Assistant Superintendents' Office.
- Step 4: Contact the Superintendent's Office.

If you are unable to resolve the concern during any of the above steps, please request the person at that level to assist you in moving the process to the next step. Board members may ask the Superintendent to discuss citizen concerns with the appropriate staff person. (Summary of District Policy 9012, Citizen Communication Regarding Staff and 9012-R1 Procedures for Citizen Communication Regarding Staff)

## Nondiscrimination Statement

The Edmonds School District prohibits discrimination based on age, sex, race, color, religion, creed, national origin, genetic information, sexual orientation including gender expression or identity, marital status, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability or use of a trained dog guide or service animal by a person with a disability, or any other basis prohibited by law or Edmonds School District policy, except as may be necessary to meet a bona fide occupational qualification, and provides equal access to the Boy Scouts and other designated youth groups. The Edmonds School District is an equal opportunity employer and has implemented programs to address the diversity of its workforce. This holds true for all District employment and opportunities. Inquiries regarding compliance and/or grievance procedures may be directed to the school district's Title IX/Chapter 28A.640 RCW officer—Debby Carter; Section 504 compliance coordinator—Jean Mirabal; or ADA coordinator—Debby Carter, at 20420 68th Ave. W., Lynnwood, WA 98036-7400 - (425) 431-7000.

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Thank you to Foundation for Edmonds School District for providing a grant to fund this calendar in full color!



# Edmonds School District 2015-16 Parent Handbook

## District & School Achievement Information

Each student is engaged in meaningful and relevant learning, every day. To view Student Achievement Data, Teacher Quality Data and other academic indicators please visit the Office of the Superintendent of Public Instruction Report Card website, <http://report-card.ospi.k12.wa.us>, and in the summary drop down click Edmonds School District, Go, then again in the summary drop down click on your chosen school, Go. For Annual Measurable Objective (AMO) Summary Data click on the AMO button. For AMO participation and other indicators find it in the Summary drop down menu, Go.

Washington State reports on the National Assessment of Education Progress (NAEP) can be found online at <http://www.k12.wa.us/assessment/NAEP/reports.aspx>.

## Student Wellness

There are important changes occurring around the topic of our students' wellness. The word "wellness" captures a broad range of areas that we want to share with you. Some of these areas are federally mandated and it is important we all abide by the required changes effective since July 1, 2014. Others are the result of an 18-month study by a group that took very seriously its charge to determine what is best for our students during the school day. We strongly recommend you review the full policy (8600) and procedures (8600 R1). Thank you for joining us in this important – and necessary – action.

## Special Education Services

Special Education services are provided to all qualified students ages birth to 21. To inquire about services for students currently enrolled in the District, contact the school psychologist at your local school. For students not currently enrolled, please call the Psychology and Counseling Services Office at 425-431-7208. District policies, procedures, and any required reports relating to Special Education are available to the public, upon request, through the District's Special Education office.

## Student Health

Whether your student is entering school as a kindergartner or looking forward to graduation in June, abiding by good health practices by all students will help keep us all healthier during the school year. It is very important that if your child is ill, that you keep him/her home, or make appropriate child care arrangements.

- Bringing an ill child to school puts other children and staff at risk of getting sick.
- If all parents keep their sick children at home, we will have a stronger, healthier and happier school community.
- A document specifies when students should remain home is on the website (link below): "When Students Are Too Sick for School."

Please refer to the District website, [www.edmonds.wednet.edu/health](http://www.edmonds.wednet.edu/health), for more complete information on how to address student health, illness and other health issues.

Forms necessary to support health can be downloaded from this site.

## Emergency Medications and Students with Life Threatening Conditions

1. For the health and safety of students with Life Threatening Conditions (TLC), our school district considers compliance with the State's Life Threatening Conditions Law (RCW 28A.210.320) to be of the highest priority.
2. Examples of possible Life Threatening Conditions include: Severe Allergies (anaphylaxis) to food, insect stings or contact with certain substances, Diabetes, Seizures, certain cardiac conditions, and many more. If you are unsure, consult with your school's School Nurse.
3. A student with a LTC must have the following *on site* before they can start school:
  - A health plan addressing the Life Threatening Condition
  - If needed, medication and/or equipment orders
  - If needed, medication and/or equipment



*Germ*, Traijen Jones, Age 8, Sherwood Elementary

4. Compliance with number three will need to be in place by a designated date in August, typically Tuesday approximately two weeks before the first day of school, in order to guarantee student ability to attend on the first day of school. If parent/guardian delivers required items after that date, every attempt will be made to allow the student to attend but it cannot be guaranteed.

## Asthma Inhalers

There are state laws governing asthma inhaler use in schools. **A note from a parent or guardian is not sufficient.** The following things need to be in place for a student to self-administer asthma inhalers or emergency medications:

1. A medication authorization from the student's health-care provider;
2. The parent or guardian needs to complete and submit the documentation required by the school;
3. The student has to demonstrate to the healthcare provider and a registered nurse at the school the ability to use the inhaler safely and as prescribed.

## Human Papillomavirus (HPV)

Cervical cancer rates in Washington state can be reduced by protecting girls from HPV, the Human Papillomavirus. HPV is a very common virus that is spread through genital contact. Some types can cause cervical cancer or genital warts. Both women and men can get HPV and easily spread it to others without knowing they have it. For more information on HPV, the vaccine, vaccination locations and cervical cancer, visit Centers for Disease Control & Prevention [www.cdc.gov/hpv](http://www.cdc.gov/hpv) or Washington State Department of Health [www.doh.wa.gov/immunization](http://www.doh.wa.gov/immunization).

## Emergency Preparedness

### Parent-Student Reunification

In the event of a school lockdown or evacuation for an actual emergency, the District will provide notification of a family reunification site. Please wait for that notification and do not respond to the school unless instructed to do so. Students will only be released to parents authorized in Skyward Family Access to pick up their child. Please ensure that you have ID during an emergency and have updated your Skyward Family Access information with proper contact information for you and any friend(s) or family member(s) that may be responsible for picking up your student.

### Lockdown Procedure for Violent Intruders

During the 2015-16 school year we will be enhancing our current lockdown procedures, specifically in response to the possibility of a violent intruder situation. The Edmonds School District has adopted the ALICE Institute program, whose foundation is the Federal "Run, Hide, Fight" model.

A.L.I.C.E. stands for: Alert, Lockdown, Inform, Counter, Evacuate. The basis of this new response plan is to provide staff and students more options. The five steps of A.L.I.C.E. are not linear. They can be used by staff and students in any order, as the situation develops. The number one goal of A.L.I.C.E. is to keep students and staff safe and away from harm.

We will not be training elementary-aged students to counter. The key emphasis is on listening to their teacher and following instructions in an emergency.

Through this change, we are empowering our staff and students with more safety options by ensuring that they are educated and prepared. Past tragedies have demonstrated that simply having students lockdown and attempt to hide is not always the most appropriate response. Your student will receive age-appropriate training during the 2015-16 school year.

For more information on the Edmonds School District's emergency preparedness plans, please visit [www.edmonds.wednet.edu/emergencypreparedness](http://www.edmonds.wednet.edu/emergencypreparedness)



**Christmas Cardinal**  
Julie Anna D'Alessandro  
Age 13  
Alderwood Middle School

## Student Alcohol and Drug Use Policy

The Edmonds School District recognizes that the use/abuse and possession of alcohol, controlled, illegal, addictive, or harmful substance(s), including anabolic steroids, is a societal problem and may represent an impairment to the normal development, well-being, and academic performance of students. To ensure the safety, health, and well-being of all students, the District is committed to the development of a program which emphasizes prevention, intervention, aftercare support, and necessary corrective actions.

The District also recognizes the effects to the school, home, and community resulting from drug and alcohol use/abuse. While the primary obligation to seek assistance rests with the student and his/her parent(s)/guardian(s), school staff shall work with the home and community to develop and implement a comprehensive prevention and intervention program.

Part of our responsibility is to inform you each year of the District's policy on student use of drugs/alcohol. This policy is as follows:

*Any student who is under the influence of or possesses, sells, offers for sale, or distributes alcohol or controlled substances or drug paraphernalia will be considered under the disciplinary category of exceptional misconduct, which warrants an immediate resort to a short-term or long-term suspension or expulsion.*

## Harassment, Intimidation, and Bullying (HIB) Policy

The Edmonds School District is committed to establishing a safe and civil educational environment for all students. That environment is to be free from harassment, intimidation, or bullying. "Harassment, intimidation, or bullying" means any intentionally written message or image – including those that are electronically transmitted – verbal, or physical act. This includes, but is not limited to acts shown to be motivated by race, color, religion, ancestry, national origin, gender, sexual orientation, including gender expression or identity, mental or physical disability or other distinguishing characteristics, when an act:

- Physically harms a student or damages the student's property;
- Has the effect of substantially interfering with a student's education;
- Is so severe, persistent or pervasive that it creates an intimidating or threatening educational environment, and or;
- Has the effect of substantially disrupting the orderly operation of the school.

Policy 8207 and its Procedure 8207-R1 can be found at [www.edmonds.wednet.edu](http://www.edmonds.wednet.edu). The incident reporting form is located under Frequently Requested Forms on the District website as well.

**Edmonds School District**

# Safe Schools Tipline

**Report Unsafe Situations**

**425-431-7010**

**Anonymous Voicemail**

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Linea para informantes de escuelas seguras  
Reporte situaciones inseguras - Correo de voz anónimo

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مدارس آمنة خط معلومات سرية  
مجهول بريد صوتي - الخطير بمواقف غير آمنة

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안전 학교 톨리핀  
불안정한 상황 신고 - 익명 음성사서함

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Лінія довіри шкільної безпеки  
Повідомте про небезпечні ситуації - Анонімне голосове повідомлення

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Đường Dây Khẩu Nại Về An Toàn Trường Học  
Báo Cáo Các Tình Huống Không An Toàn - Hộp Thư Thoại Vô Danh

## Emergency Information

### How do I know if school is closed or operating on an abnormal schedule?

#### PARENTS, STAFF AND STUDENTS - IT IS IMPORTANT TO NOTE:

If no message is given for Edmonds School District then our schools are operating on a normal schedule.

On the day of a possible schedule change every effort will be made for the information to be available no later than 6:00 a.m. from the following sources:

- ▶ **LISTEN OR WATCH area radio and TV stations**
- ▶ **LOG ON**

- [www.flashalert.net](http://www.flashalert.net)
- [www.edmonds.wednet.edu](http://www.edmonds.wednet.edu)

#### ▶ **VOICEMAIL**

- **District Switchboard:** 425-431-7000 (from approx. 5:15 a.m. to 7:30 a.m.)
- **Schools:** Your child's school may provide updates on its voicemail system. Call the school's main number.

#### Schools Closed

- All schools and programs are closed for one day.
- All after-school activities, evening events, and athletic practices are canceled.
- School days lost for weather closures must be made up. See the June calendar page for the designated make-up days.

#### Two Hours Late

- **Classes begin two hours after a school's regular start time.**
- No CTE intradistrict transportation.
- No A.M. special education preschool.
- No A.M. preschool co-op or developmental kindergarten transportation.
- All student activities (after-school athletics and academic clubs) take place as scheduled unless otherwise notified.
- Students will be dismissed at the regular dismissal time unless otherwise announced.

#### Two Hours Late, Limited Bus Transportation

- **Same as above under "Two Hours Late"**
- Students will **ONLY** be picked up and returned to the stops listed on the Limited Bus Transportation Routes.

## Transportation, Morning Bus Times

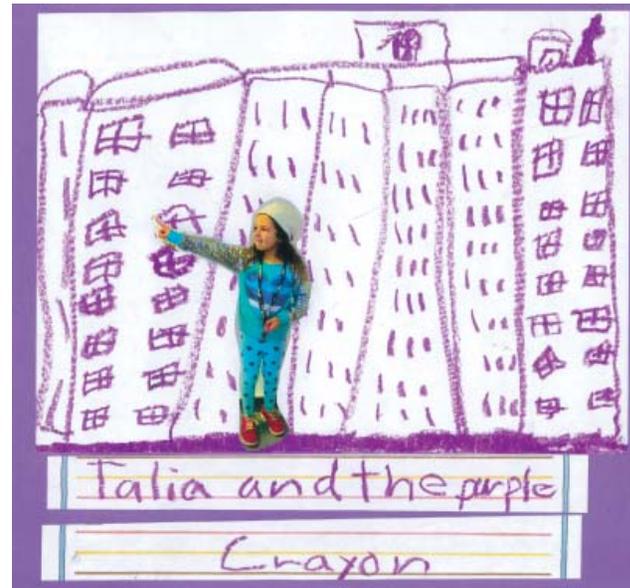
With many households living outside the busing area, we want to provide a school-by-school list of which buses arrive at which stops. These lists are available by school on [www.edmonds.wednet.edu](http://www.edmonds.wednet.edu).

## Welcome to School Meals

Breakfast and lunch are served every day at each school. Menus are available at the schools each month and are posted at [www.edmonds.wednet.edu](http://www.edmonds.wednet.edu). Meals can be paid for in advance by cash or check (made payable to Edmonds School District) or at the time of service. Meals can also be paid for online. Meal account balances can be monitored through Skyward Family Access. Free and reduced-cost meals are available for students whose families meet federal eligibility requirements. For more information, visit the Food Service Department website at [www.edmonds.wednet.edu/schoolmeals](http://www.edmonds.wednet.edu/schoolmeals) or call Food Services at 425-431-7077. This institution is an equal opportunity provider and employer.

## Student Internet Use and Electronic Communication

The Edmonds School District provides all students with access to networked services as well as to the Internet and some forms of electronic communication. Having access allows students to use online curriculum and resources purchased by the District to support student learning, to access District systems such as their school library catalog, as well as access to free educational Internet sites. All students participate in Internet Safety lessons yearly. If you do not want your student to have access to the Internet and the District supported online resources while at school, please discuss your concerns with your principal. After that you may complete the Electronic Information Networks/Student Internet and Electronic Communication Exclusion form posted at [www.edmonds.wednet.edu/forms](http://www.edmonds.wednet.edu/forms) or pick up a copy of the form at your child's school.



**Talia and the Purple Crayon**  
Talia Stathoulis  
Age 5  
Westgate Elementary

## Directory Information: Opting Out of Its Release

### IMPORTANT NOTICE

School districts can routinely release what is called “Directory Information.” Directory Information includes a student’s name, photograph, address, telephone number, date and place of birth, dates of attendance, participation in officially recognized activities and sports, weight/height of members of athletic teams, diplomas and awards received, and the most recent previous school attended by the student. This information is not released for commercial purposes, but can be released to provide educational, scholarship, vocational, occupational and/or military information, or to the news media or law enforcement.

You have the right to withhold this information. If you do not wish to have such information about your child released, you must notify your school in writing. You can print, fill out, and submit to your child’s school the “Do Not Release Directory Information” form in English or Spanish. “Do Not Release Directory Information” forms are available at [www.edmonds.wednet.edu/forms](http://www.edmonds.wednet.edu/forms) or pick up a form at your child’s school.

### Notification of Rights Under FERPA

The Family Educational Rights and Privacy Act (FERPA) affords parents or students over 18 years of age (“Eligible Students”) certain rights with respect to a student’s education records. They are:

- The right to inspect and review a student’s education records within 45 days of the day the District receives a request for access. Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records will be inspected.
- The right to request an amendment of a student’s education records that the parent or eligible student believes is inaccurate or misleading. They should write the school principal, clearly identifying the part of the record they want changed and specify why it is inaccurate or misleading.

If District officials decide not to amend the record, as requested by the parent or eligible student, they will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding hearing procedures will be provided to a parent or eligible student when notified of the right to a hearing.

- The right to consent to disclosure of personally identifiable information, called “Directory Information” contained in a student’s education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, District officials disclose education records without consent to officials of another school district in which a student seeks or intends to enroll.

FERPA requires a school district to make a reasonable attempt to notify the student of a records request unless it states in its annual notification that it intends to forward records on request.

- The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the office that administers FERPA are: Family Policy Compliance Committee, U.S. Department of Education, 600 Independence Avenue SW, Washington D.C. 20202-4605.



**Twist Face**  
Thessaly Sumiya  
Age 9  
Hazelwood  
Elementary

## Facility Use and Access Parameters

The goal of this policy is to improve school staff safety, reduce energy costs and make efficient use of shared custodial labor. Below outlines what the standard hours are for buildings to be open and which schools are designated for community use:

### A. STANDARD HOURS FOR BUILDINGS TO BE OPEN:

- ▶ Regular hours for staff access:
  - 6 a.m. - 6 p.m. for middle and high schools, Monday - Friday
  - 7 a.m. - 7 p.m. for elementary schools, Monday - Friday
  - 6 a.m. - 7 p.m. for the ESC, Monday - Friday
  - 12 noon - 6 p.m. on Sundays (no heat, security, or custodian)
  - No Saturday access except for evening activities as noted in the next bullet

**Exceptions are permitted for school-based evening activities, such as extracurricular student activities, Math Night, PTA carnival, Art Show, Book Fair, etc.**

- ▶ Security, heating and custodial schedules will be set to support open access for staff during these hours; buildings are “closed” outside of their designated schedule.
- ▶ Parking lot lights turn off at designated times unless evening activities are scheduled.

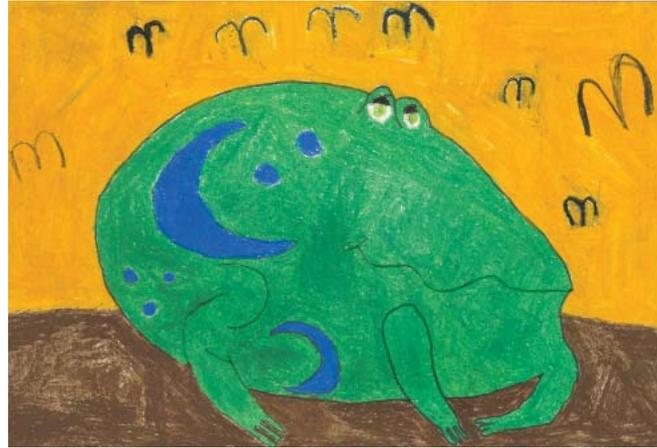
**Facility Use** continued on page 34

**B. DESIGNATED SCHOOLS FOR COMMUNITY USE:**

- 1) **All schools** (not just designated community use schools) **are available for evening and weekend school-sponsored**, PTA, and booster club activities; all gyms will be available for scheduling by community youth sports leagues during the winter months (Nov.-March).
- 2) **Designated schools per quadrant for all other community use:**
  - a. NE Quad - Lynnwood High, Alderwood Middle, Cedar Valley, Martha Lake
  - b. NW Quad - Meadowdale High, Meadowdale Middle, Seaview, Beverly
  - c. SW Quad - Edmonds Woodway High, College Place Middle, Westgate, Madrona
  - d. SE Quad - Mountlake Terrace High, Brier Terrace Middle, Terrace Park, Hazelwood
  - e. Former Woodway High
- 3) **Extended hours for community use in designated buildings:**
  - a. Monday through Friday 6 p.m. - 9 p.m.
  - b. Saturday 9 a.m. - 9 p.m.  
Sunday 9 a.m. - 9 p.m.
- 4) Note: no changes are proposed for community-based before/after school programs; hours for before/after school programs will still be determined with each program.



**Sunflower**  
Andrew Whittemore  
Age 9  
Martha Lake  
Elementary



**Tiddalick**, Cerise Atchison,  
Age 9, Lynnwood Elementary

### Complaint Procedure

If you believe your child is being discriminated against, you should report your concerns to your child's teacher or principal immediately. This will allow the school to respond to the situation as soon as possible. If you cannot resolve your concern, you may wish to file a complaint with the school district. Anyone can file a complaint with the school district. You can file a formal complaint by writing a letter to the Superintendent that describes what happened and why you think it is discrimination. It is helpful to include what you want the district to do. Your letter must be signed. The employee designated by the district to receive complaints will investigate your allegations and provide the superintendent with a written report of the complaint, and the results of the investigation. You and the district may also agree to resolve your complaint in lieu of an investigation. The superintendent will send you a written letter within 30 calendar days which will either deny your allegations or describe the reasonable actions the district will take. The letter will include how to file an appeal with your school board if you do not agree with the Superintendent's decision. Corrective measures must occur no later than 30 calendar days of the superintendent's letter. If you don't agree with the superintendent's decision or no one responds to your letter you can file an appeal by writing a letter to your school board. The letter must include the part of the superintendent's written decision that you would like to appeal and what you want the district to do. Your letter must be filed with the Secretary of your School Board by

the 10th calendar day after you received the superintendent's response letter. The school board will schedule a hearing within 20 calendar days after they receive your appeal letter. You may also all agree on a different date. At the hearing you will explain why you disagree with the superintendent's decision. You may bring witnesses or other information that is related to your appeal. The board will send you a copy of their decision within 10 calendar days after the hearing. The decision will include how to appeal to the Office of Superintendent of Public Instruction if you disagree. If you don't agree with the school board's decision, you can file an appeal by writing a letter to the Superintendent of Public Instruction (OSPI). The letter must include the part of the school board's decision that you would like to appeal and what you want the district to do. Your signed letter must be received by OSPI by the 20th calendar day of receiving the school board's decision. It can be hand-delivered or mailed to: OSPI Administrative Resource Services, P.O. Box 47200, Olympia, WA 98504-7200 Phone (360) 725-6133. OSPI will schedule a hearing with an Administrative Law Judge through the Office of Administrative Hearings (OAH). At the hearing, you will explain why you disagree with the school board's decision. You may bring witnesses or other information that is related to your appeal. After the hearing, you will receive a copy of the judge's decision.

### Complaints Related to Federal Programs

A citizen complaint is a written statement that alleges a violation of a federal rule, law or regulation or state regulation that applies to a federal program.

To file a complaint against a school district, education service district (ESD) or other service provider (subgrantee), please visit the Office of the Superintendent of Public Instruction Citizen Complaints website, [www.k12.wa.us/Title/CitizenComplaint.aspx](http://www.k12.wa.us/Title/CitizenComplaint.aspx), for an outline of the 5-step process.

## Pesticide Application Practices

Our District has established Integrated Pest Management (IPM) to help provide a safe and healthy learning, working and playing environment for students, staff, families and users of our properties. We use an IPM approach to control unwanted vegetation, plant disease and pest populations. We use pest and vegetation management methods that minimize the risks to human health, wildlife and the environment while remaining economically feasible for the School District. These methods include pro-active building and landscape design, sanitation, exclusion, education, use of cultural, mechanical, biological controls and the use of pesticides. The following is a list of most often used pesticides.

Bromadiolone	Rodent Bait
Casaron	Pre-Emergent Herbicide
Crossbow	Herbicide
Glysohate (Roundup)	Herbicide
Moss Out	Herbicide
Pendulum Aquacap	Pre-Emergent Herbicide
Stomp	Insecticide
Terro	Ant Bait

### The Notification Process

Forty-eight hours advance notification of a scheduled pesticide application at any site will be made by written notice and posted in a prominent location. The notice will be on an 8 ½ x 11 inch placard and provide the name of the pesticide used, intended date and time of application, location to which the pesticide is to be applied, pest being controlled and name and phone number of the District contact person.

Interested parents, guardians, or staff may make a written request to be provided 48-hour advance notification prior to a pesticide application. Information on the process is available at your child's school. Parents, guardians, or staff who have made a written request for notification will be contacted by email, phone, postal mail, or receive it through "kid mail."

### Notices of Application

Notice of pesticide applications will also be posted at the school at time of treatment. For landscape application a 4-by-5 inch placard will be posted at the application location and at major access points to the site. For interior, structural and exterior human pest applications, notice will be placed at site of treatment and at access points to the area/rooms(s) on an 8 ½-by-11 inch placard. Notices will state: type of pesticide used, date and time of application, location where the pesticide will be applied, pest to be controlled, name and phone number of the District contact person. Notices will remain in place for at least 24 hours from the time the application is completed.

In the event the pesticide label requires a restricted entry interval greater than 24 hours, the notification placard will remain in place consistent with the restricted entry interval time as required by the pesticide label. The School District is not liable for the removal of notices by unauthorized persons. The District will not be held liable for personal property damage or bodily injury resulting from the unauthorized removal of notices.

### Emergency Use Situations

Pre-notification is not required when an emergency school facility application is made to control a pest that can cause injury, wasp/hornets, or a pest presenting an immediate health risk. However, notification consistent with a normal application will occur as soon as possible after an emergency application is conducted. Pre-notification is also not required if the application is made when the school is not occupied by students for at least 48 hours after application. Applications of anti-microbial pesticides or the placement of insect or rodent baits do not require notification or placards if they are not accessible to children.

Pesticides may be applied by District staff or commercial applicators. If required, pesticides may be applied anywhere on District property.

***For more information on pest management within the Edmonds School District, to obtain our annual summary of pesticide use or obtain application records, please contact George Marschall, Maintenance Manager, at 425-431-7244.***

## Asbestos Management Plan

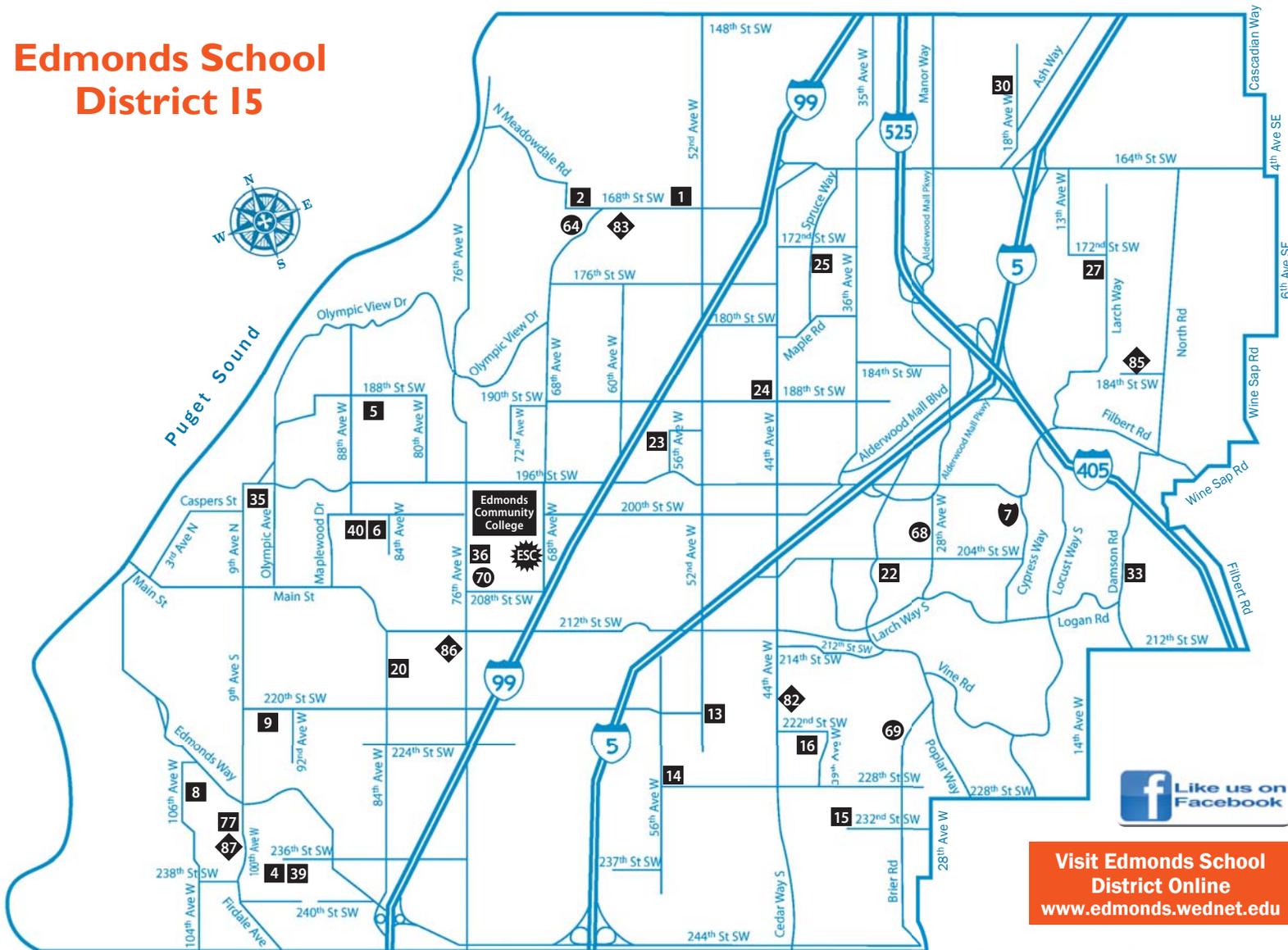
The District has developed an Asbestos Management Plan for each school, as required by the Asbestos Hazard Emergency Response Act of 1986. The act requires schools to be inspected to identify any asbestos-containing building materials, and for any such suspected materials to be located, samples (or assumed), and rated according to condition and potential hazard.

Every three years the District conducts a re-inspection to determine whether the condition of the known or assumed asbestos-containing materials (ACMB) has changed, and to make recommendations on managing or removing the materials. A walk-through inspection is also made every six months.

The following buildings contain no known asbestos-containing materials, therefore no operations and maintenance programs or future inspections are required: Edmonds-Woodway, Lynnwood, Meadowdale, and Mountlake Terrace High Schools; Cedar Valley, Chase Lake, Maplewood, Martha Lake, Meadowdale, Seaview, Terrace Park elementary schools. It is the intention of the District to comply with all federal and state regulations controlling asbestos, and to take whatever steps necessary to ensure students and employees a healthy and safe environment in which to learn and work.

Interested persons are welcome to review a copy of the Asbestos Management Plan located in each school and at the District's Maintenance Office; 2927 Alderwood Mall Blvd., Lynnwood. All inquiries regarding the plan and/or the asbestos-related issues should be directed to George Marschall, District Asbestos Program Coordinator, at 425-431-7244.

# Edmonds School District I5



## Elementary Schools

- 1 - Beverly Elementary
- 2 - Meadowdale Elementary
- 4 - Lynndale Elementary\*
- 5 - Seaview Elementary
- 6 - Maplewood Center (K-12)
- 8 - Sherwood Elementary
- 9 - Westgate Elementary
- 13 - Mountlake Terrace Elementary
- 14 - Terrace Park School
- 15 - Brier Elementary
- 16 - Cedar Way Elementary
- 20 - Chase Lake Community School
- 22 - Hazelwood Elementary
- 23 - Cedar Valley Community School
- 24 - Lynnwood Elementary
- 25 - Spruce Elementary
- 27 - Martha Lake Elementary
- 30 - Oak Heights Elementary
- 33 - Hilltop Elementary
- 35 - Edmonds Elementary
- 36 - College Place Elementary
- 39 - Madrona School (K-8)
- 40 - Maplewood Parent Cooperative (K-8)
- 77 - Edmonds Heights K-12

## Middle Schools

- 64 - Meadowdale Middle
- 68 - Alderwood Middle
- 69 - Brier Terrace Middle
- 70 - College Place Middle

## High Schools

- 82 - Mountlake Terrace High
- 83 - Meadowdale High
- 85 - Lynnwood High
- 86 - Edmonds-Woodway High
- 87 - Scriber Lake High

## Early Childhood

- 7 - Alderwood Early Childhood Center

## ESC-Educational Services Center

\*Lynndale Elementary staff and students are relocated to former Woodway Elementary, 9521 240 St. SW, Edmonds, 98020, Sept. 2015 through Dec. 2016



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### Department phone numbers begin with "425-431-" followed by the extension listed below:

Main District Phone Number.....7000	Community Relations ..... 7045	Food Services.....7077	Nurses ..... 1181	Summer School ..... 7140
Accounts Payable.....7062	Counseling & Guidance (Elementary) .7208	Foundation for Edmonds School District	Payroll & Benefits ..... 7020	Superintendent & School Board ..... 7003
Accounts Receivable .....7063	Counseling & Guidance (Secondary) ...7094	Executive Director ..... 7260	Printing Services.....7096	Technology ..... 7338
Athletics .....7153	Diversity, Equity and Outreach ..... 7965	Alumni.....7084	Psychologists.....7208	Telecommunications.....7007
BECCA/EdCAP/Student Support .....7201	Early Childhood Education ..... 1018	Free & Reduced Meals.....7077	Purchasing.....7065	Transcript Information.....7200
Business Services .....7052	Employee Benefits.....7042	Human Resources.....7020	Risk Management.....7134	Transportation ..... 7230
Capital Projects .....7163	English Language Learners	Indian Education Title VII K-12.....7133	Safety .....7032	Visual & Performing Arts ..... 7118
Career and Technical Education .....7120	(ELL) Services.....7208	Latino Outreach .....7128	Special Education.....7047	Warehouse ..... 7227
Challenge Program.....7157	Facilities and Operations .....7332	Maintenance .....7244	Student Learning .....7155	Work Adjustment ..... 7400
Clothes for Kids ..... (425) 741-6500	Federal Programs.....7177	Music .....7118	Substitute Office .....7072	

# Edmonds School District 15

Educational Services Center (ESC) 20420 68th Ave W, Lynnwood, WA 98036 • 425-431-7000

Elementary	Principal	Address	Office Phone	Start Time	End Time	Early Release Times
Beverly	Ryan Henderson	5221 168th St. SW, Lynnwood, 98037	425-431-7732	8:40 a.m.	3:10 p.m.	11:40 a.m.
Brier	Johnna Stewart	3625 232nd St. SW, Brier, 98036	425-431-7854	9:20 a.m.	3:50 p.m.	12:20 p.m.
Cedar Valley	C.J. Gray	19200 56th Ave. W, Lynnwood, 98036	425-431-7390	8:40 a.m.	3:10 p.m.	11:40 a.m.
Cedar Way	Hawk Cramer	22222 39th Ave. W, Mountlake Terrace, 98043	425-431-7864	8:40 a.m.	3:10 p.m.	11:40 a.m.
Chase Lake	Sean Silver (Interim)	21603 84th Ave. W, Edmonds, 98026	425-431-7495	8:40 a.m.	3:10 p.m.	11:40 a.m.
College Place	Scott Morrison	20401 76th Ave. W, Lynnwood, 98036	425-431-7620	8:40 a.m.	3:10 p.m.	11:40 a.m.
Edmonds	Brett Hagen	1215 Olympic Ave., Edmonds, 98020	425-431-7374	8:00 a.m.	2:30 p.m.	11:00 a.m.
Hazelwood	Dr. Tim Parnell	3300 204th St. SW, Lynnwood, 98036	425-431-7884	9:20 a.m.	3:50 p.m.	12:20 p.m.
Hilltop	Jane O'Brien	20425 Damson Road, Lynnwood, 98036	425-431-7604	8:40 a.m.	3:10 p.m.	11:40 a.m.
Lynndale	Chris Fulford	9521 240th St. SW, Edmonds, 98020 (2015-2016)	425-431-7365	8:40 a.m.	3:10 p.m.	11:40 a.m.
Lynnwood	Chris Lindblom	18638 44th Ave. W, Lynnwood, 98037	425-431-7615	9:20 a.m.	3:50 p.m.	12:20 p.m.
Martha Lake	Tom Trexel	17500 Larch Way, Lynnwood, 98037	425-431-7766	8:40 a.m.	3:10 p.m.	11:40 a.m.
Meadowdale	Dan Davis	6505 168th St. SW, Lynnwood, 98037	425-431-7754	8:40 a.m.	3:10 p.m.	11:40 a.m.
Mountlake Terrace	Doug Johnson	22001 52nd Ave. W, Mountlake Terrace, 98043	425-431-7894	8:40 a.m.	3:10 p.m.	11:40 a.m.
Oak Heights	Susan Ardissono	15500 18th Ave. W, Lynnwood, 98087	425-431-7744	8:40 a.m.	3:10 p.m.	11:40 a.m.
Seaview	Jack Sackett	8426 188th St. SW, Edmonds, 98026	425-431-7383	8:00 a.m.	2:30 p.m.	11:00 a.m.
Sherwood	Christi Kessler	22901 106th Ave. W, Edmonds, 98020	425-431-7460	9:20 a.m.	3:50 p.m.	12:20 p.m.
Spruce	Katy Kayler	17405 Spruce Way, Lynnwood, 98037	425-431-7720	9:10 a.m.	3:50 p.m.	12:20 p.m.
Terrace Park	Mary Freitas	5409 228th St. SW, Mountlake Terrace, 98043	425-431-7482	9:00 a.m.	3:30 p.m.	12:00 p.m.
Westgate	Susan Lathrop	9601 220th St. SW, Edmonds, 98020	425-431-7470	8:40 a.m.	3:10 p.m.	11:40 a.m.
<b>K-8 Schools</b>						
Madrona	Lynda Fischer	9300 236th St. SW, Edmonds, 98020	425-431-7979	9:20 a.m.	3:50 p.m.	12:20 p.m.
Maplewood	Michelle Jacobs Mathis	8500 200th St. SW, Edmonds, 98026	425-431-7515	9:20 a.m.	3:50 p.m.	12:20 p.m.
<b>Secondary</b>						
Alderwood MS	Erin Murphy	20000 28th Ave. W, Lynnwood, 98036	425-431-7579	8:00 a.m.	2:30 p.m.	11:00 a.m.
Brier Terrace MS	Donna "Alex" Alexander	22200 Brier Road, Brier, 98036	425-431-7834	8:00 a.m.	2:30 p.m.	11:00 a.m.
College Place MS	Sam Yuhan	7501 208th St. SW, Lynnwood, 98036	425-431-7451	8:00 a.m.	2:30 p.m.	11:00 a.m.
Meadowdale MS	Jennifer Kniseley	6500 168th St. SW, Lynnwood, 98037	425-431-7707	8:00 a.m.	2:30 p.m.	11:00 a.m.
Edmonds-Woodway HS	Terrance Mims	7600 212th St. SW, Edmonds, 98026	425-431-7900	7:20 a.m.	1:50 p.m.	10:30 a.m.
Lynnwood HS	David Golden	18218 North Road, Bothell, 98012	425-431-7520	7:20 a.m.	1:50 p.m.*	10:20 a.m.
Meadowdale HS	Kevin Allen	6002 168th St. SW, Lynnwood, 98037	425-431-7650	7:20 a.m.	1:50 p.m.*	10:20 a.m.
Mountlake Terrace HS	Greg Schwab	21801 44th Ave. W, Mountlake Terrace, 98043	425-431-7776	7:20 a.m.	1:50 p.m.*	10:20 a.m.
Scriber Lake HS	Andrea Hillman	23200 100th Ave. W, Edmonds, 98020	425-431-7270	8:35 a.m.	2:15 p.m.	11:05 a.m.
Edmonds eLearning	Katie Bjornstad, Manager	7501 208th St. SW, Lynnwood, 98036	425-431-7298	Schedules vary -- contact the school		
<b>K-12 Schools</b>						
Edmonds Heights K-12	Scott Mauk	23200 100th Ave. W, Edmonds, 98020	425-431-7840	Schedules vary -- contact the school		
Maplewood Center	Alicia Carter, Director	8500 200th St. SW, Edmonds, 98026	425-431-7509	9:00 a.m.	3:30 p.m.	12:00 p.m.
Alderwood Early Childhood Center	Dennis Burkhardt, Director	2000 200th Pl. SW, Lynnwood, 98036	425-431-7595	Schedules vary -- contact the school		

\* Bus arrival and tutorial time begins earlier; time shown is start of 1st period.

\* La llegada del autobús y el horario de tutoría comienzan más temprano; la hora mostrada es el comienzo del 1er periodo.