

## Financial Reports

### Monthly Report

The business office will prepare a monthly budget status report of the following funds:

- A. General Fund (GF);
- B. Capital Projects Fund (CPF);
- C. Debt Service Fund (DSF);
- D. Associated Student Body Fund (ASB Fund); and
- E. Transportation Vehicle Fund (TVF).

### Annual Financial and Statistical Report

At the close of each fiscal year, the superintendent as board secretary, or designee, will submit to the board an annual financial statistical report. The report will include at least a summary of financial operations for the year.

### Cross References

6020 - System of Funds and Accounts

### Legal References

RCW 28A.150.230 Basic Education Act – District school directors responsibilities

RCW 28A.400.030(3) Superintendent's duties

WAC 392-123-110 Monthly financial statements and reports prepared by school district administrator

WAC 392-123-115 Monthly budget status reports

WAC 392-123-120 Statement of financial condition — Financial position of the school district

WAC 392-123-125 Personnel budget status report

WAC 392-123-132 Reconciliation of monthly county treasurers' statement to district records

### Management Resources

2013 - April Issue

Public Records Transparency Report Form

Adoption Date: 06.18.85

Edmonds School District

Classification: Discretionary

Revised Dates: 08.11.09; 11.14.17