



Edmonds School District

Student Enrollment Checklist

STEP 1

Enrollment Eligibility

STEP 2

Gather Documentation – will be required to upload at the end of enrolling online.

Proof of Residency

- Example: utility bill

Immunization Records

- Medically verifiable
- Download from MyIR

Previous School Information

- Report card or Transcript
- Withdrawal Grades
- Attendance/discipline
- IEP/504, if applicable

Proof of Age - Kindergarten or first time attending school in the U.S.

- Example: birth certificate, hospital record of birth, passport

What if I do not have all of these documents?

Upload what you do have and the school office staff will work with you to obtain the rest.

STEP 3

Complete Forms Packet – will be required to upload in Step 3.

P-135 Student Residency Verification Form

P-160 Housing Questionnaire

- If applicable, experiencing homelessness

HS-518 Certification of Immunization Status

- Requires signature
- Download record from MyIR

HS-534 Student Health Enrollment Form

- Required for all new students
- Updated on an annual basis

STEP 4

Complete Online Enrollment

Fill out the enrollment application

- An email address is required

Attach the documentation (from step 2)

- Proof of residency
- Immunization record
- Previous school information
- Proof of age (if applicable)

Attach forms packet (from step 3)

- P-135 Residency Verification Form
- P-160 Housing Questionnaire (if applicable)
- HS-518 Certificate of Immunization Status
- HS-534 Student Health Enrollment Form

Step 5 Submit application

- A school official will contact you to finalize your application, and if needed request any additional documentation.
- School official will give you a start date upon packet completion. Incomplete paperwork may delay this.